

## Robotics Competition Team Operational Rules: Amendments

The following are amendments to the Robotics Competition Team Operational Rules currently under discussion:

- Change grammar and spelling errors in *all Articles*
- Add “The officer team reserves the right to add or drop members in special circumstances” under *Article III: Membership*
- Omit “Active Member status shall consist of the member having paid dues and currently an undergraduate Missouri S&T student. Active members have the right to vote, hold office, and bring motions before the Team. All Active members shall also be responsible for participating in at minimum one (1) fund raising activity – Phonathon, Adopt-A-Part, etc. – in the course of the academic year” from *Section A: Active Member Status* under *Article III: Membership*
- Add “Active Member status shall be given to members who have paid dues and are currently Missouri S&T students. Active members have the right to vote, bring motions before the Team, and attend competitions and paid team events. Undergraduate Active members have the right to hold office. All Active members shall also be responsible for attending at least one public relations event in the course of the academic year” to *Section A: Active Member Status* under *Article III: Membership*
- Omit “Non-active member status shall consist of the member having paid dues and is currently a Missouri S&T student. Non-active members do not have the right to vote or hold office, but shall have the right to bring motions before the Team” from *Section B: Non-Active Member Status* under *Article III: Membership*
- Add “Non-Active member status shall be given to members who have paid dues and are currently Missouri S&T students but who do not meet Active member requirements. Non-Active members do not have the right to vote, hold office, or attend competitions and team sponsored events, but shall have the right to bring motions before the Team” and “Non-Active members may petition the officer core to regain Active member status with or without stipulation at any time during the current academic semester. A simple majority vote of the Officers at an Officer meeting shall be required for Team member reinstatement. Petitions may be submitted personally or electronically preceding the next available Officer meeting” to *Section B: Non-Active Member Status* under *Article III: Membership*
- Change “Associate Members will consist of the Team Advisors, graduate students, faculty, and staff” from *Section C: Associate Member Status* under *Article III: Membership* to read “Associate Members will consist of the Team Advisers, faculty, staff, and community members”
- Add “Community members will consist of members of the community that wish to be active in the group” to *Section C: Associate Member Status* under *Article III: Membership*

- Remove Section D: Community Member Status under *Article III: Membership*
- Change Section E: Team Member Academic Requirement under *Article III: Membership* to read “Section D: Team Member Academic Requirement”
- Omit “All student members of a recognized SDELDC student team shall maintain a minimum academic standard as approved by the SDELDC Advisory Board. Students shall maintain a GPA of no less than 2.0 cumulatively overall as well as Missouri S&T cumulative. In addition all student members shall receive no less than a GPA of 2.0 for a previous regular academic semester (Fall and Spring) to join or to continue to participate on a recognized SDELDC student team” from *Section D: Team Member Academic Requirement* under *Article III: Membership*
- Add “Only members who have met SDELDC requirements or who have gone through the appeal process will be allowed to join or continue to participate on the team” to *Section D: Team Member Academic Requirement* under *Article III: Membership*
- Change Section F: Method of Dropping Members under *Article III: Membership* to read “Section E: Method of Removing Members”
- Omit “A member that is deemed unproductive, disruptive, or detrimental to the image of the Team may be excluded from the membership by a two-thirds (2/3) majority vote of the Active members. Before the vote is to be carried out, said member shall be given an opportunity to present a defense before the Team. If the vote to exclude is successful, the member will be immediately expelled from the Team. The member shall forever be barred from the Team, unless three-fourths (3/4) of the total active membership allows reinstatement” from *Section E: Method of Removing Members* under *Article III: Membership*
- Add “A member that is deemed unproductive, disruptive, or detrimental to the image of the Team may be excluded from the membership. To be considered for removal, a two-thirds (2/3) majority vote of the officer team is required. Before the vote to exclude is to be carried out, said member shall be given an opportunity to present a defense before the officer team. If the vote to exclude is unanimous, the member will be immediately expelled from the Team. If the vote to exclude is not unanimous, the Director of the SDELDC shall be brought in to resolve the matter. The member shall forever be barred from the Team, unless three-fourths (3/4) of the officer team allows reinstatement” to *Section E: Method of Removing Members* under *Article III: Membership*
- Remove Section G: Reinstatement Policy under *Article III: Membership*
- Add Section G: Student Conduct under *Article III: Membership*
- Add “Members must at all times adhere to all university collective rules and regulation, SDELDC policies and procedures, and team constitution and by-laws” to *Section G: Student Conduct* under *Article III: Membership*
- Add “Project Manager” to list of officers and “All Team Officers are expected to attend mandatory officer meetings set by the President” to *Section A: Titles of Officers and Requirements of Officers* under *Article IV: Officers and Advisors*

- Add “Upon nomination, the advisor candidate(s) shall be invited to attend a general and officer meeting. At the officer meeting, the officer team shall have the opportunity to ask the candidate questions and answer questions about Advisor expectations. After the conclusion of the meeting, the officer team shall determine if the candidate is a good fit for the Team and, if so, shall ask the candidate if he or she is interested in becoming an official Team Advisor” to *Section B: Advisors* under *Article IV: Officers and Advisors*
- Omit “The President will be responsible for all of the Division Leaders. The President shall preside over Team and Officer’s meetings, delegate duties to other officers, and supervise Team deadline” from *Subsection 1: President* of *Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors*
- Add “The President shall be responsible for setting the Team’s long term goals and vision for the year and ensuring that the Team makes significant progress towards these goals. The President shall also be responsible for promoting the Team in the community. The President shall preside over Team and Officer’s meetings, delegate duties to other officers, and make management decisions for the Team. The President shall become a member of the SDELC 15<sup>th</sup> team and meet regularly with the Director of the SDELC to improve Team relations with the SDELC” to *Subsection 1: President* of *Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors*
- Omit “The Vice President will be responsible for the Team’s relations with the Design Center in regards to Safety. The Vice President shall be the Team’s liaison between the Team and the Shop Safety manager of the Student Design and Experiential Learning Center. The Vice President shall also be in charge of all Team travel and/or any off campus functions that do not fall under the jurisdiction of the Public Relations Representative (Subsection 4)” from *Subsection 2: Vice President* of *Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors*
- Add “The Vice President shall supervise the Team’s administrative deadlines. The Vice President should accompany the President to SDELC meetings and become a member of the SDELC 15<sup>th</sup> team. The Vice President is responsible for communicating with the Treasurer, Secretary, and Public Relations Representative. The Vice President shall attend all administrative team meetings. The Vice President shall assist the President and Public Relations Representative in making travel plans for annual competitions” to *Subsection 2: Vice President* of *Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors*
- Add “The Treasurer is also responsible for obtaining a purchasing card at the beginning of the academic year” to *Subsection 3: Treasurer* of *Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors*
- Add “The Secretary shall be a Member Manager for the Team and shall keep an updated member list that includes active/non-active member status, contact information, and meeting attendance. The Secretary should manage the Team’s Orgsync page, keep it updated with members, minutes, forms, and files that are relevant to the team, and contact

the Volunteerism and Involvement staff member of Student Life if the page does not update correctly. The Secretary is responsible for collecting contact information from alumni and maintaining a list of graduating members. The Secretary shall be an Administrator for the Team's research drive. The Secretary shall ensure that new members know about the Team's membership requirements and basic information about the Team. The Secretary will work with the Public Relations Representative to contact alumni and the Treasurer to record member dues information" to *Subsection 4: Secretary of Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors*

- Omit "These duties shall include with the help of a Public Relations Committee, but not be limited to, the organization of public relations events, publication of Team newsletters at least once a semester, collection and organization of Team fund raising, and correspondences with Team sponsors" from *Subsection 5: Public Relations Representative of Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors*
- Add "These duties shall be shared with a Public Relations Committee, of which the Public Relations Representative is allowed to appoint sub-leads and a webmaster. The Public Relations Representative and Committee shall organize public relations events, publish Team newsletters at least once a semester, organize Team fundraising, and communicate with Team sponsors and the public. The Public Relations Representative and Committee shall also manage the Team's social media image, create all official Team merchandise, and organize at least one social event for the Team each semester" to *Subsection 5: Public Relations Representative of Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors*
- Add Subsection 6: Project Manager
- Add "The Project Manager shall supervise the Team's technical deadlines, oversee projects, maintain the Team's lab, and manage technical details. All Division Leads shall report to the Project Manager. The Project Manager should report directly to the President about any lab problems that arise. The Project Manager should become certified to teach at least one course at the SDELC and should attend SDELC 15<sup>th</sup> team meetings. The Project Manager has the authority to replace a division lead if he or she can no longer perform the duties required. The Project Manager shall be responsible for leading design meetings at his or her discretion" to *Subsection 6: Project Manager of Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors*
- Change Subsection 6: Division Leaders of *Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors* to read "Subsection 7: Division Leaders"
- Change "The Division Leaders shall be directly accountable to the President" from *Subsection 7: Division Leaders of Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors* to read "The Division Leaders shall be directly accountable to the Project Manager"

- Add “Division Leaders shall have the ability to create sub-teams and sub-team leaders” to *Subsection 7: Division Leaders of Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors*
- Change Subsection 7: Undetermined Duties of *Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors* to read “Subsection 8: Undetermined Duties”
- Change “All duties not specifically outlined in the preceding subsections shall be the responsibility of the President to either perform or delegate” from *Subsection 8: Undetermined Duties of Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors* to read “All technical duties not specifically outlined in the preceding subsections shall be the responsibility of the Project Manager to either perform or delegate. All other duties not specifically outlined shall be the responsibility of the President to perform or delegate”
- Add “If an officer fails to perform his or her duties or becomes a non-active member, the President will hold a meeting with the officer in question. If the problem continues after this meeting, the officer shall undergo the appeal process outlined in Article III, Sections B or E” to *Subsection 8: Undetermined Duties of Section D: Duties and Responsibilities of Officers* under *Article IV: Officers and Advisors*
- Change “Division Leaders shall assume all duties pertaining to their offices and full Officer status at the conclusion of the second Officer meeting of the Fall semester” from *Subsection 1: Elections of Section E: Filling of Officer Positions* under *Article IV: Officers and Advisors* to read “Division Leaders shall assume all duties pertaining to their offices either one day after Commencement for the Spring Semester or the day after the Team’s latest Competition, should it occur during the summer”
- Add “During this time, current officers are expected to provide information about their duties and responsibilities and mentor the officer elects” to *Subsection 4: Officer Transition Period of Section E: Filling of Officer Positions* under *Article IV: Officers and Advisors*
- Change “Team dues shall be collected at the fourth official Team meeting of each semester or at time of joining from all members by the Treasurer” from *Article VI: Dues* to read “Team dues shall be collected at the discretion of the Treasurer, but must be collected before midterms are complete, or during the first half of the semester. Members who join the Team after midterms shall be allowed to pay dues at their time of joining”